



# Texas Prescription Monitoring Program

## Frequently Asked Questions

- **How do I order schedule II official prescription forms?**

Practitioners and mid-level practitioners with a valid DEA (Drug Enforcement Administration) number may order and pay for forms online at: [www.pharmacy.texas.gov/rxpad](http://www.pharmacy.texas.gov/rxpad) Payment may be made by credit card (Visa, Mastercard, American Express, and Discover) or electronic check. A receipt will be emailed to you.

- **How long does it take to receive prescription forms once the order has been submitted?**

Please allow 30 days for delivery of official prescription forms.

- **Can I have prescription pads printed with different addresses?**

No. 21 CFR § 1301.12(A) "requires a separate registration for each principal place of business or professional practice." The address on the DEA registration will be the address printed on the official prescription forms.

- **Can a mid-level practitioner (i.e., an advanced practice registered nurse or physician's assistant) order Schedule II official prescription forms to prescribe Schedule II drugs?**

An advanced practice registered nurse or physician's assistant must have a valid DEA registration that includes the option to prescribe Schedule II drugs AND a Prescriptive Authority Agreement as authorized by the Texas Medical Board, in order to prescribe Schedule II drugs. Authorized individuals may order Schedule II official prescription forms at: [www.pharmacy.texas.gov/rxpad](http://www.pharmacy.texas.gov/rxpad)

- **How does a physician-in-training order Schedule II official prescription forms?**

The physician-in-training must contact the permit office, staff coordinator, or department that is in charge of approving the physician-in-training's prescribing authority. Please contact the Texas Prescription Monitoring Program at 512-305-8050 or [texasmp@pharmacy.texas.gov](mailto:texasmp@pharmacy.texas.gov) for more information.

- **Is the supervising physician's name required to be on an official prescription form for mid-level practitioners?**

Yes, the official prescription forms ordered by mid-level practitioners must include the supervising physician's name and DEA number.

- **Why can't you print any address I request on the official prescription forms?**

The forms are printed based on your DEA Registration. The address on the DEA registration will be the address printed on the official prescription forms.

- **Do I need official prescription forms for each of my office locations?**

No. As long as the pre-printed DEA numbers are correct and current, the prescriptions can be used anywhere. This applies not only to multiple locations, but also when offices have moved, causing a change in address.

- **What should I do with old triplicate forms?**

Triplicate prescription forms and official prescription forms issued by the Texas Department of Public Safety (DPS) prior to September 1, 2016, are valid for Schedule II controlled substances. However, if the pre-printed DEA Registration Number is no longer valid, then the unused and voided forms should be returned to:

Texas State Board of Pharmacy  
Texas Prescription Program  
333 Guadalupe, Suite 3-600  
Austin, TX 78701

- **Can I use another doctor's prescription forms?**

No. The official prescription forms are not transferable.

- **What are the laws regarding faxed prescription forms?**

A pharmacist may dispense a Schedule II controlled substance pursuant to a facsimile copy of an official prescription completed in the manner required by §481.074(o), Texas Health and Safety Code.

- **How long does a patient have to fill a prescription?**

An official prescription, written for a Schedule II controlled substance, must be filled within 21 days after the date the prescription was issued. If the practitioner issued multiple official prescriptions to a patient, in compliance with §481.074(d)(1), Texas Health and Safety Code, then the prescription must be filled within 21 days after the earliest fill date indicated.

The Texas Controlled Substances Act allows practitioners the option of issuing multiple Official Prescription forms to a patient at one time. Each Official Prescription form of the multiple set must be written for the identical Schedule II controlled substance prescription, and the total quantity of the multiple set may not exceed a ninety (90) day supply.

- **Can an official prescription form be used for all controlled substances?**

Yes, but not recommended. Please see §§481.074 and 481.075, Texas Health and Safety Code.

- **Am I required to report theft or loss of official prescription forms?**

Yes, the theft or loss of an official prescription form must be reported to:

Texas State Board of Pharmacy  
Texas Prescription Program  
333 Guadalupe, Suite 3-600  
Austin, TX 78701  
[texaspmp@pharmacy.texas.gov](mailto:texaspmp@pharmacy.texas.gov)

- **Can a pharmacy obtain a waiver from electronically reporting the dispensing of controlled substances?**

No. All records must be reported via the Texas PMP Clearinghouse.

<https://pmpclearinghouse.net>

- **Can controlled substance prescriptions be prescribed electronically?**

Both Texas and federal laws allow controlled substance medications to be prescribed electronically provided the federal requirements have been met. Additional information regarding electronic prescribing requirements is available at:

[http://www.deadiversion.usdoj.gov/ecommm/e\\_rx/](http://www.deadiversion.usdoj.gov/ecommm/e_rx/)

- **What cannot be changed on a Schedule II prescription?**

Name of the patient

Name of the drug

Name of the prescribing physician

Date of the prescription

Any other item, such as the strength of the drug, quantity of the drug, and directions for use, MAY BE CHANGED PROVIDED, the pharmacist:

(1) contacts the prescribing physician and obtains verbal permission for the change; and

(2) documents on the prescription the following information:

(a) change that was authorized;

(b) name or initials of the individual granting the authorization; and

(c) initials of the pharmacist.

- **Electronic Copies of the Drug Laws and Rules for the Prescription Monitoring Program are available at the following links:**

[Health and Safety Code 481](#)

[Texas Administrative Code](#)